

## **General Information**

All menu prices and menu items availability are subject to change.

### **Cancellations and Changes**

Any event or menu item cancelled or changed less than 30 business days prior to the event will result in a service charge of 100% of the cost of products acquired and labor invested at time of cancellation. A non-refundable booking deposit of \$500.00 will be required to book your event. All changes to your order must be placed by the 7th day prior to your event. Pricing on all menus is based on counts of 100 or more guests. For counts of 50-100 please add \$3.95 per person to price. For counts less than 50 please consult with our catering director.

### **Contract**

Upon placing your order, you will receive a contract of services requested. This contract must be signed and returned to the catering department office prior to guaranteeing your event.

### **Payment**

After initial booking deposit has been made a payment of half of the balance due will be required two months prior to your date. Unless prior arrangements have been made with the catering director, we reserve the right to refuse services if full payment is not received in the Catering Sales Office ten business days prior to the scheduled event.

### **Additional Information**

Your catering price includes food and beverages; buffet set-up; decor; equipment; clean-up disposable dinnerware, deliveries and removal. Certain rentals, depending on the venue, may be subject to charge, including any applicable setup and delivery charges. Delivery charges are applicable to outside of our no charge range of delivery. Service charges of 20% and taxes are mandatory on all orders unless previous arrangements have been made with our catering director. The Marmalade Toque will not held liable or responsible for products and services not performed due to acts of God, traffic accidents, or any other circumstances beyond our control.